



**CHUNG-ANG UNIVERSITY, REPUBLIC OF KOREA
AND
BELARUSIAN STATE UNIVERSITY, REPUBLIC OF BELARUS**

MEMORANDUM OF UNDERSTANDING

In order to promote international understanding and to enhance educational and research opportunities for their students and faculty, Chung-Ang University, hereinafter referred to as CAU, and the Belarusian State University, hereinafter referred to as BSU, have executed this agreement with the following provisions:

I. Areas of the Cooperation

The two institutions will encourage direct contact and cooperation between their faculty and administrative staff, departments and research institutions. Specific areas of cooperation between the two institutions include, but are not limited to, the following general activities in fields agreed by both institutions to be mutually acceptable:

- Exchange of faculty members for research, teaching and discussions
- Exchange of students for study and research
- Joint research activities
- Exchange of academic materials and other information
- Special short-term academic programs

II. Student Exchange

1. Number of Students: The program is based on the principle of a direct one-to-one exchange of students with tuition waivers at the host institution. Each institution will attempt to maintain a balance in the exchange activity over a three-year period. The number of students from each institution will not exceed two (2) each semester. The period of each exchange will normally be for the equivalent of one (1) semester or one (1) academic year.
2. Selection of Students: It is the responsibility of the home institution to nominate exchange students with academic and language skills that are appropriate for the program in which they

will be enrolled at the host institution. The host institution has the right to require its minimum criteria of the applicants' academic competence and language proficiency.

3. Student Programs: Exchange students will be permitted to enroll in all courses and programs at the host institution for which they are qualified with the exception of those courses or programs which may not be available due to enrollment limitations.
4. Tuition and Fees: Participating students will pay regular tuition and application fees at their home institution. All other fees, including miscellaneous fees levied by the host institution, will be paid directly to the host institution by the participating student.
5. Food and housing: Each student will be personally responsible for the payment of his or her own food and housing. The host institution will provide appropriate assistance to exchange students in finding adequate housing.
6. Travel and expenses: Exchange students will be responsible for making their own travel arrangements and associated costs.
7. Study Program and Credits: Students participating in the exchange will receive credits at the host institution for work completed. The appropriate authorities at respective institution will send grades for courses completed to the other institution.
8. General
 - a. Exchange students during the exchange period will be subject to the academic rules and disciplines of the host institution.
 - b. Exchange students will be required to purchase health insurance provided by the host institution or provide proof of adequate health insurance coverage during their stay.
 - c. Exchange students must possess passports and visas valid for the exchange period.
 - d. Both institutions will ensure that adequate arrangements are made for the reception and orientation of exchange students.

III. Other Forms of Cooperation

Both institutions agree to seek out and pursue opportunities other than student exchanges which will enable them to assist each other in their efforts to enhance the education of their students, increase the research accomplishments, broaden the knowledge base of their faculties, and promote mutual understanding and enlightenment of the people of their respective countries.

IV. Administrative Responsibility

The Office of International Affairs at CAU and the Department of International Relations at BSU shall serve as coordinators of this Agreement at their respective universities:

Chung-Ang University

Attention : Program Coordinator

Address : International Office, 84 Heukseok-Ro, Dongjak-gu, Seoul 156-756 Korea

Telephone : +82-2-820- 6202

Fax : +82-2-813-8069

Email : international@cau.ac.kr

Belarusian State University

Attention : Partnership Agreements Coordinator

Address : Department of International Relations, 4 Nezavisimosti ave., Minsk 220030, Belarus

Telephone : +375 17 209 5224

Fax : +375 17 209 5332

Email : karo@bsu.by

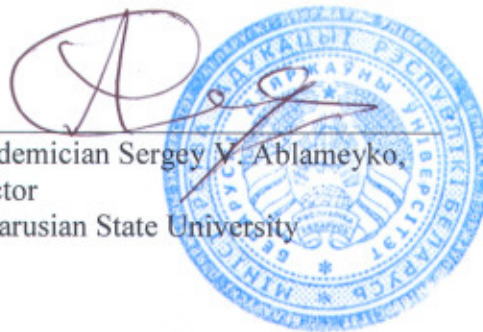
V. Duration and Termination

This agreement will be considered valid for five (5) years once signed by the appropriate officials of each university. It shall be automatically extended for another term of five (5) years unless one of the universities requests in writing to withdraw from the Agreement. This notification must be given at least one (1) year prior to the termination of the five (5) year program.



Dr. Lee Yong-goo
President
Chung-Ang University

October 8, 2013
Date



academician Sergey V. Ablameyko,
Rector
Belarusian State University

Date

